



オンライン留学申込書



・お名前		ふりがな	
(漢字)	(姓)	(名)	
(ローマ字)			
・性別 <input type="checkbox"/> 男 <input type="checkbox"/> 女	・生年月日 年 月 日		
・国籍 <input type="checkbox"/> 日本 (国名:) <input type="checkbox"/> その他	・現在有効なパスポートを持っていますか? <input type="checkbox"/> あり <input type="checkbox"/> なし <input type="checkbox"/> 申請中 「あり」の場合: パスポート番号		
・現住所 〒		ふりがな	
・電話番号 () -		・携帯番号 () -	
・E-mailアドレス (携帯以外)		@	
・学校名/会社名		学部	学科 学年
・緊急連絡先住所 〒		ふりがな	
・緊急連絡先氏名		ふりがな	
(続柄)	(姓)	(名)	
・緊急連絡先: 電話番号 () -		・E-mailアドレス @	
・学校に何か知らせておきたいことはございますか? 例) 視覚障害、難聴、失読症など			
<input type="checkbox"/> はい <input type="checkbox"/> いいえ ※「はい」の場合、具体的に⇒			
・現在のレベル <input type="checkbox"/> 初級 <input type="checkbox"/> 中級下 <input type="checkbox"/> 中級 <input type="checkbox"/> 中級上 <input type="checkbox"/> 上級 <input type="checkbox"/> 上級以上			
・どのタイプのデバイスをご利用になりますか?			
<input type="checkbox"/> デスクトップPC <input type="checkbox"/> ノートPC <input type="checkbox"/> タブレット <input type="checkbox"/> スマートフォン <input type="checkbox"/> その他 ()			

・受講コース名	
・受講期間	20 年 月 日 ~ 年 月 日 () 週間
・希望開始時間	<input type="checkbox"/> 日本時間 <input type="checkbox"/> 現地時間 : ~

「オンライン留学プログラム出願サポート利用規約」に沿って、株式会社留学ジャーナルのオンライン留学出願代行サービスに申し込みます。利用契約成立後に取消される場合は、取消手数料11,000円(税込)+各研修機関の取消規定により申し込み者が負担しなければならない費用をお支払いいただくことにより、申し込み内容の全部または一部を解除することができます。

申込者署名 (自筆)	

記入日	年 月 日
保護者代表署名 (自筆)	

記入日	年 月 日

Toronto & ILAC KISS

Fee Refund Policy

1. If the institution receives tuition from the student, or a person on behalf of the student, the institution will refund the student, or the person who paid on behalf of the student, the tuition that was paid in relation to the program in which the student is enrolled if:

(a) the institution receives a notice of withdrawal from the student no later than seven days after the effective contract date and before the contract start date; or

(b) the student, or the student's parent or legal guardian, signs the student enrolment contract seven days or less before the contract start date and the institution receives a notice of withdrawal from the student between the date the student, or the student's parent or legal guardian, signed the student enrolment contract and the contract start date.

2. The institution will refund the tuition for the program and all related fees paid by the student or a person on behalf of the student enrolled in the program if the student is enrolled in the program without having met the admission requirements and did not misrepresent his or her knowledge or skills when applying for admission.

3. If a student does not attend any of the first 30% of the hours of instruction to be provided during the contract term, the institution may retain up to 50% of the unused tuition paid under the student enrolment.

4. If an international student misuses or misrepresents himself/herself to the institution: The Deceptive Enrolment Policy which precedes these Policies and forms part of it, shall prevail.

5. If the institution receives a notice of withdrawal from a student:

(a) more than seven days after the effective contract date and

i. at least 30 days before the contract start date, the institution may retain up to 10% of the tuition due under the student enrolment contract, to a maximum of \$1,000.

ii. less than 30 days before the contract start date, the institution may retain up to 20% of the tuition due under the student enrolment contract, to a maximum of \$1,300.

(b) after the contract start date

i. and up to and including the date on which 10% of the hours of instruction have been provided, the institution may retain up to 30% of the unused tuition due under the student enrolment contract.

ii. and after the date on which more than 10% but before the date on which 30% of the hours of instruction have been provided, the institution may retain up to 50% of the unused tuition due under the student enrolment contract.

(c) A withdrawal letter shall be provided to the institution along with the supporting documents, which includes and not limited to the letter of acceptance of another institution, proof of purchased return ticket to the home country, or medical note.

6. If the institution provides a notice of dismissal to a student and the date the institution delivers the notice to the student is:

(a) before 11% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 30% of the unused tuition due under the student enrolment contract.

(b) after 10% but before 30% of the hours of instruction to be provided during the contract term have been provided, the institution may retain up to 50% of the unused tuition due under the student enrolment contract.

7. The institution will not refund the following fees paid in relation to the program in which the student is enrolled:

(a) administrative fees;

(b) application/registration fee;

(c) assessment fees;

(d) fees charged for textbooks or other course materials, including equipment and uniforms, and any other fees prescribed.

7.1) Fees charged for course materials paid for but not received will be refunded by the institution if the student provides a notice of withdrawal to the institution or the institution provides a notice of dismissal to the student.

8. Refunds required under this policy will be paid to the student, or a person who paid the tuition or fees on behalf of the student, within 30 days:

(a) of the date the institution receives a student's notice of withdrawal;

(b) of the date the institution provides a notice of dismissal to the student; or

(c) after the first 30% of the hours of instruction if section 3 of this policy applies.

9. If an international student delivers a copy of a refusal of a study permit to the institution sections 1(a), 1(b), 5, 7, and 8 of this policy apply as if the copy of the refusal was a notice of withdrawal, unless

(a) the international student requests an additional letter of acceptance for the same program that was the subject of the refusal of a study permit.

Where a student of the institution is entitled to a refund under this policy but has paid a reseller of ILAC directly, the student must exhaust all recourse with the reseller in order to receive same, prior to seeking the refund from ILAC directly. The institution will make best efforts to cooperate in order to fulfil its obligations under this refund policy.